

Add secondary time booking contact in platbricks

ERBACHER the food family



Access for time slot booking

The request is sent to the email address stored in the system for the supplier.

sender:

platbricksnoreply@bertelsmann.de

You will receive the following emails

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1. Login for the primary time booking contact

First E-Mail:

Contains delivery information and a request to verify your email address.



ERBACHER
the food family

Josera GREEN PETFOOD JOSI BAVARO
Josera ACTIVEPRO FARMCHAMPS ERBACHER

Sehr geehrte(r) ,

Wir möchten sie hiermit benachrichtigen, dass die Lieferung **0182214900** eingegangen ist.

- Anlieferung 0182214900
- Dokumentnummer: 4500216432
- Position 000010/00010: Spezial3-40 400kg

Bitte buchen sie für die Lieferung ein Zeitfenster für ihre Ankunft an unserem Lager.
Nutzen sie dafür den folgenden Link:
<https://platbricks-erbacher-02186-staging.azurewebsites.net/auth/sign-in/external?companyId=7535afc8-34f3-4b4e-f5cf-08dcd635aa44&email=y.keskinkilic@josera-erbacher.de&locationId=9d818191-a76d-4366-cddc-08de2b3360ee>

Viele Grüße

Ihre Logistik Experten

1. Login for the primary time booking contact

The link in the first email redirects you to the verification process.

Enter the email address here to which the initial access link for the time-booking site will be sent.

Caution:

The email address of the second booking contact is not yet provided here.

The diagram illustrates the process of logging in for the primary time booking contact. It shows two screenshots of the PLATBRICKS login interface, connected by a large red arrow pointing downwards. The top screenshot shows the initial login form with the email address 'y.keskinkilic@josea-erbacher.de' entered and the 'Anmelde-link anfordern' button highlighted. The bottom screenshot shows the verification form, where a green checkmark and the message 'Die E-Mail mit dem Anmelde-link wurde versendet' (The email with the login link was sent) are displayed, indicating successful verification. The email address 'y.keskinkilic@josea-erbacher.de' is still entered in the form, and the 'Anmelde-link anfordern' button is visible below it.

PLATBRICKS®
SMART LOGISTICS
UNLIMITED

E-Mail
y.keskinkilic@josea-erbacher.de

Anmelde-link anfordern

Die E-Mail mit dem Anmelde-link wurde versendet

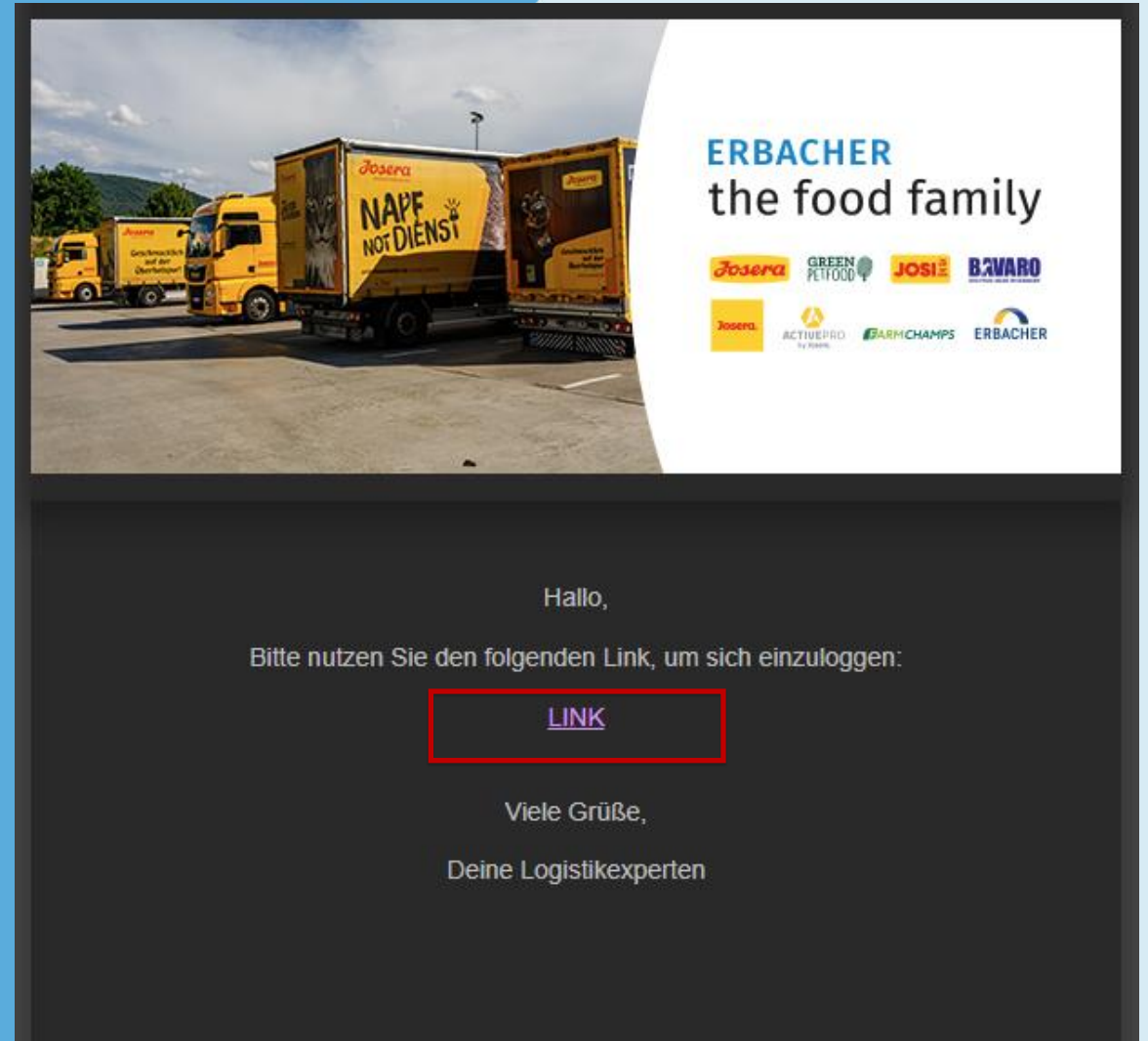
E-Mail
y.keskinkilic@josea-erbacher.de

Anmelde-link anfordern

1. Login for the primary time booking contact

After successful verification, you will receive a second email from the system.

Click the link to access the booking system and book your time slot.



1. Login for the primary time booking contact

The link redirects you to the booking page. To view all available deliveries, you must click on the delivery type and select both inbound and outbound delivery.

Deliveries

[Dashboard](#) / [Kleinheubach](#) / [Deliveries](#)

+ Book Time Slot

1

Select Delivery Type

Inbound and Outbound

Select Time Booking Status

2

Inbound and Outbound

✓

Completed

5

2

0

2. Adding a secondary time booking contact

For the relevant delivery to which you wish to add a second contact for time-slot booking, click the "Add" icon.



Deliveries							Search	
☐	Type	Delivery	Document Number	Business Partner	Status	Time Booking Slots		
☐	Inbound	0182214900	4500216432		Pending			

2. Adding a secondary time booking contact

The following window opens.

Enter the email address to be added as the second booking contact and save it.

Assign secondary time booking contact

Please add an additional secondary time booking contact if, for example, a forwarding company is to book the time slot for you. By entering the contact, you can forward your registration email to this contact and they can log in and book the time slot for you.

1

Email *
c.paul@food.family

Cancel

2
Save

2. Adding a secondary time booking contact

The initial email sent to the primary time-booking contact to verify the email address can now be forwarded to the secondary time-booking contact.

The secondary time-booking contact can now access the link to verify themselves.



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Viele Grüße

Ihre Logistik Experten

2. Adding a secondary time booking contact

The verification link from the initial email can also be used for future deliveries.

All newly available deliveries are always displayed on the time booking page. This applies to both the primary contact and any registered secondary contact.

You can therefore favorite the link in your browser to ensure easy access.

3. Time slot booking - perspective of the secondary time booking contact

The secondary time booking contact can now access the link in the email.

They enter the previously added email address (their own) into the email field and confirm the entry by requesting the login link.

Caution:

This email address must be the same as the one added previously, as the previously selected delivery will only be visible to registered email addresses.

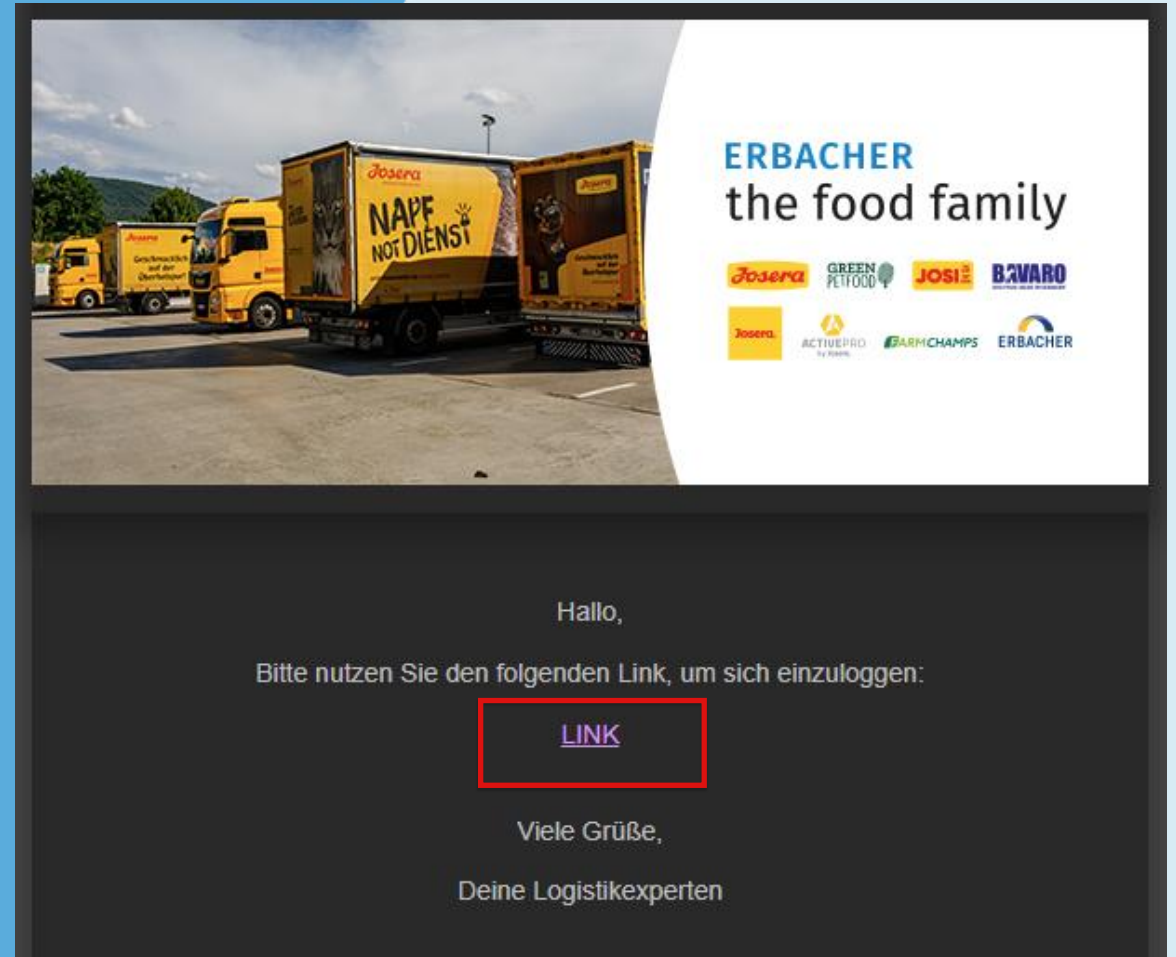


The screenshot shows the PLATBRICKS login interface. At the top is the PLATBRICKS logo with the tagline 'SMART LOGISTICS UNLIMITED'. Below the logo is a form with two main components: an email input field and a button. The email input field is labeled 'E-Mail' and contains the text 'c.paul@food.family'. A red box labeled '1' highlights the email input field. Below the input field is a blue button with the text 'Anmeldelink anfordern'. A red box labeled '2' highlights the button.

3. Time slot booking - perspective of the secondary time booking contact

A new link to the time booking page is sent to the secondary time booking contact via email.

This link can now be accessed.



3. Time slot booking - perspective of the secondary time booking contact

The link redirects to the booking page.

To view all available deliveries, you must click on the delivery type and select "inbound and outbound."

Deliveries

Dashboard / Kleinheubach / Deliveries

+ Book Time Slot

1

Select Delivery Type

Inbound and Outbound

Select Time Booking Status

Inbound

Outbound

2

Inbound and Outbound



Completed
5

2

0

3. Time slot booking - perspective of the secondary time booking contact

The secondary time booking contact can now book the time slot.

To do so, select the relevant delivery and click "Book Time Slot".

Caution:

The secondary timebooking contact only sees deliveries to which they have previously been added as a secondary time booking contact.

Dashboard / Kleinheubach / Deliveries

2 [+ Book Time Slot](#)

Select Delivery Type: Inbound and Outbound

Select Time Booking Status:

Completed 2 Pending 3 Not relevant 0

Deliveries

Search

Type	Delivery	Document Number	Business Partner	Status	Time Booking Slots
1 ☒ Inbound	0182214900	4500216432		Pending	+ person icon

3. Time slot booking - perspective of the secondary time booking contact

Book time slot

Dashboard / Kleinheubach / Book time slot

1

Selected deliveries

2

Enter Booking Data

3

Select time slot

4

Check & confirm data

Selected deliveries

- ▼ Inbound 0182214900
 - ▼ Item: 000000000030003093, Spezial3-40 400kg
Open Quantity: 12 BB

This is an example delivery, in real world scenarios, the actual items will be displayed.

Press “Next” to continue.

Next

3. Time slot booking - perspective of the secondary time booking contact

Enter the email address to which the booking confirmation should be sent.

Caution:

The truck driver needs the confirmation to check in on the day of delivery.

Book time slot

[Dashboard](#) / [Kleinheubach](#) / [Book time slot](#)



Selected deliveries



Enter Booking Data



Select time slot



Check & confirm data

Enter Booking Data

Driver name

Driver's phone number

Comment

Confirmation E-mail*

c.paul@food.family

Supplier

Josera Test

Supplier's phone number

License plate truck

License plate trailer

Back

Next

3. Time slot booking - perspective of the secondary time booking contact

Select the appropriate delivery date and time of arrival in Kleinheubach in the fields provided.

Confirm your entry by clicking "Next".

Book time slot

Dashboard / Kleinheubach / Book time slot

Selected deliveries Enter Booking Data **Select time slot** Check & confirm data

Open Items

▼ Inbound 0182214900

▼ ☒ Item: 000000000030003093, Spezial3-40 400kg

Open Quantity: 12 BB

Selected time slot

You can only book your time slot from 2.7.2026 to 2.7.2026 as your delivery date is planned for the 2.7.2026

Date: 

This time is displayed in UTC+02:00

Start:

End:

Duration: 45 minutes

Time slot selection menu:

- 6:00
- 6:10
- 6:20
- 6:30
- 6:40
- 6:50
- 7:00

3. Time slot booking - perspective of the secondary time booking contact

Confirm the information again by clicking “Next”.

Book time slot

Dashboard / Kleinheubach / Book time slot

✓

✓

3

4

Selected deliveries

Enter Booking Data

Select time slot

Check & confirm data

🕒 Open Items

✓ Selected time slots

Thursday, 02/07/2026, 06:00

▼ Inbound 0182214900

▼ Item: 000000000030003093, Spezial3-40 400kg

Open Quantity: 12 BB

Selected time slot

Date

02/07/2026

📅

Start

6:00

▼

End

6:45

Duration: 45 minutes

This time is displayed in UTC+02:00

Back

Next

3. Time slot booking - perspective of the secondary time booking contact

Do you want to confirm selected time slots?

Thursday, 02/07/2026, 06:00

▼ Inbound 0182214900

▼ Item: 0000000000030003093, Spezial3-40 400kg

Open Quantity: 12 BB

Cancel

Confirm

Confirm the time window again by selecting "Confirm".

3. Time slot booking - perspective of the secondary time booking contact

Book time slot

Dashboard / Kleinheubach / Book time slot

✓

✓

✓

4

Selected deliveries

Enter Booking Data

Select time slot

Check & confirm data

Reserved Time Slots

Driver name		Supplier	
Driver's phone number		Supplier's phone number	
Comment		License plate truck	
Confirmation E-mail	c.paul@food.family	License plate trailer	

Reserved Time Slots

Thursday, 02/07/2026, 06:00

✓ Inbound 0182214900

✓ Item: 000000000030003093, Spezial3-40 400kg

Open Quantity: 12 BB

Back

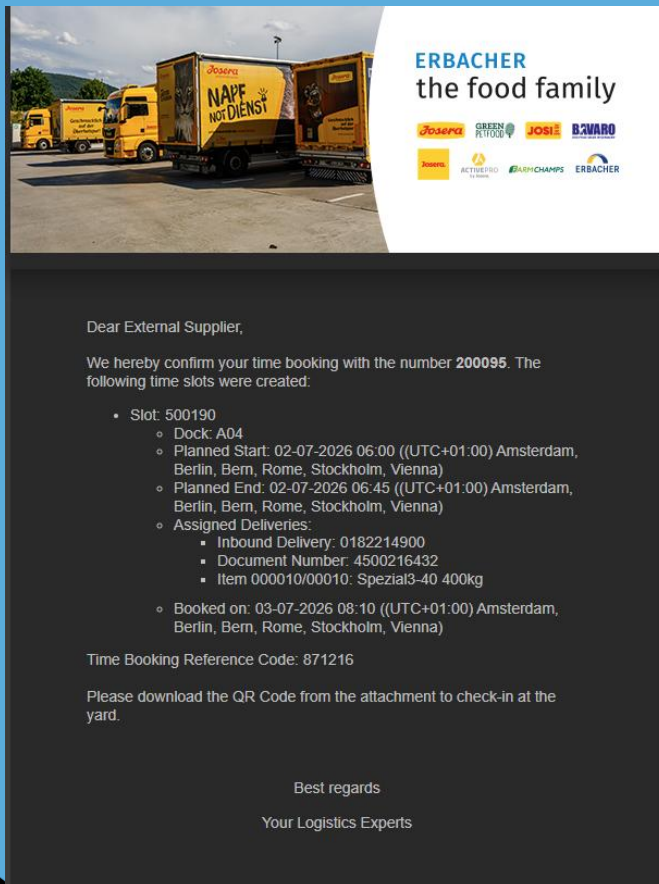
Next

Finally, confirm the booking by clicking "Next".

Caution:

If the time slot is not confirmed by selecting "Continue," the booking will NOT be processed.

3. Time slot booking - perspective of the secondary time booking contact



A confirmation email will be sent to the email address added in the time slot booking process once the booking is successful.

Attached to this email is the document containing the QR code and reference code that truck drivers need for on-site check-in.

If you have any further questions, feel free
to reach out to us!