Delivery date and time booking system

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LOGGING INTO THE WEBSITE

The user will receive a link to the Platbricks system website to make delivery arrangements.

The link will be sent to the email address previously provided by the supplier.

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- Select the number of the consignment for which you wish to create an advice letter.
- We click on the icon 'Book Time Slot'

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A	Dashboard / Nowy Tomyśl / Deliveries						+ Book Time Slot
		Select Delivery Type	Inbound				•
		Select Time Booking Status					•
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	Deliveries					Search	\$
	Delivery	Document Number	Business Partner	Status	Time Booking Slots		
	0181306283	4500123223	Constant A Supervision of the	Pending			4

• After checking the delivery number and delivery item, proceed by clicking on 'Next'

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	Selected deliveries Inbound 0181306283 Itam: 00000000010000733, Geflügelfett 2 Open Quantity: 24000 KGM 			Next

The data entered at the registration stage of the advance e.g. the driver's telephone number must match the telephone number of the driver present on the day of delivery, as all instructions relating to the driver's registration at the entry barrier and the driver's passage through the site will be sent by SMS to the driver), also the truck registration number should be up-to-date due to the process of identifying the vehicle at the entry and exit gate by means of the vehicle plate number.

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	Ø ———			
	Selected deliveries	Enter Booking Data	Select time slot	Check & confirm data
	Enter Booking Data			
	Driver name	Jan Kowalski	Supplier	
	Driver's phone numb	+48 • 123456789	Supplier's phone number +48	→ 123456789
	Comment		License plate truk STAG987	,
	Confirmation E-mail*	t.maciejkowicz@josera.pl	License plate trailer STAG987	·
	Back			Next

The telephone number must contain only digits, without spaces or other characters.



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	Driver's phone number	r +48 + 123456789	Supplier's phone number	+48 • 123456789
	Commer	t	License plate truck	STAG987
	Confirmation E-mail	t.maciejkowicz@josera.pl	License plate trailer	STAG987
	Back			Next

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The car plate number must contain only letters and numbers, without spaces or other characters.



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	Driver	ame Jan Kowalski		Supplier			
	Driver's phone nu	nber +48 *	123456789	Supplier's phone number	+48		
	Corr	nent		License plate truck	STAG987		
	Confirmation E-	t.maciejkowicz@josera.pl		License plate traile	STAG987		
	Back						Next

• Select date and time of delivery

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	Open Items			
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	 Item: 00000000000000033, Geflügelfett 2 			
	Open Quantity: 24000 KGM			
	Selected time slot		·	
	You can only book your time slot from 13/02/2025 to 20/02/2025, as your delive	ry date is planned for the 13/02/2025.	ind	
	18/02/2025	7:00 +	7:45	Duration: 45 minutes
	This time is displayed in UTC+01:00			
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• First select the date by clicking on the calendar icon

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	Selected time slot				
	You can only book your time slot from 13/02/2025 to 20/02/2025, a Date 18/02/2025	e is planned for the 13/02/2025.	End * 2:45	Duration: 45 minutes	
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	17 18 19 20 21 22 23				
	24 25 28 27 28				

• After selecting the date, choose the time by clicking on the icon with the drop-down list of time periods

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	Open Quantity: 24000 KGM				
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	You can only book your time slot from 13/02/2025 to 20	/02/2025, as your delivery date is plan	ned for the 13/02/2025.	End	
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	Back	7:10 7:20 7:30 7:40 7:50 8:00			Next
	Back	7:10 7:20 7:30 7:40 7:50 8:00			Next
	Back	7:10 7:20 7:30 7:40 7:50 8:00			Next

• Click on the selected time



• After selecting the date and time, click on the 'Next' icon

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	Date	Start		End	Duration: 45 minutes
	18/02/2025	7:00	<u>^</u>	7:45	
	This time is displayed in UTC+01:00	7:00			
		7:10			
	Back	7:20			Next
		7:30			
		7:40			
		7:50			
		8:00			

The screen will display information about the selected time period.

- Confirm again by clicking on the 'Next' icon.
- or, if the booking is incorrect by clicking on the 'Bin' symbol, delete the booking and select the date and time again, confirming with the 'Next' icon

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	Back				Next

- After clicking on the 'Next' icon, a dialog box will appear with the final confirmation of the booking - clicking on the 'Confirm' icon will take you to the next window
- Clicking on the 'Cancel' icon returns you to the previous selection screen

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			Tuesday, 18/02/2025, 07:00		
			 Inbound 0181306283 Item: 0000000010000733, Geflügelfett 2 Open Quantity: 24000 KGM 		
	Selected time slot				
	Date	Start	Fnd	Duration: 45 minutes	
	18/02/2025	Tuesday 18/02/2025 07:00			
	This time is displayed in UTC+01:00	Inbound 0181300200000000000000000000000000000000			
	Back	Open Quantity: 24000 KGM		Next	
			Cancel Confirm		

- We check all the data entered in the previous steps and can then validate the booking in the system by clicking on the 'Next' icon
- or return to previous windows by clicking on the 'Back' icon to make corrections

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	Selected deliveries	Enter Booking Data	Select time slot	Check & confirm data	
	Reserved Time Slots				
	Driver name	Jan Kowalski	Supplier		
	Driver's phone number	+48123456789	Supplier's phone number	+48123456789	
	Comment		License plate truck	STAG987	
	Confirmation E-mail	t.maciejkowicz@josera.pl	License plate trailer	STAG987	
	Reserved Time Slots Tuesday, 18/02/2025, 07:00 inbound 0181306283 item: 00000000000000733, Geflügelfett 2 				Next



The booking has been saved in the system and the system sends a confirmation to the e-mail address provided in the booking.

Attached to the email is a .pdf file with the QR code and the reference code needed to identify the driver at the entrance gate.

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Your Logistics Experts

We hereby confirm your time booking with the number **100026**. The following time slots were created:

- Slot: 40049
 - Dock: PR5
 - Planned Start: 18-02-2025 07:00 ((UTC+01:00) Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna)
 - Planned End: 18-02-2025 07:45 ((UTC+01:00) Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna)
 - Assigned Deliveries:
 - Inbound Delivery Item: 0181306283 000010





The .pdf file contains : the QR code and the "TimeBooking Code" reference code needed to identify the driver at registration point (8a or 8b).

It will not be possible to enter the site without a QR code or reference code, so please provide the QR code and reference number directly to the driver (electronic form as in the pdf attachment or print from the .pdf file).

The reference code 'TimeBooking Code' can also be used interchangeably .

The data entered at the booking stage, e.g. the driver's telephone number on the form, must match the mobile telephone number of the driver present on the day of delivery..

All instructions related to the driver's registration at the entry barrier and passage through the site will be sent to the driver via SMS.

Providing an out-of-date mobile phone number to the driver on the advance booking form will prevent entry behind the barrier to the site.

Entering an out-of-date truck registration number in the form at the creation stage will also prevent the truck from entering the area behind the barrier.





If you have any questions, please contact us directly

Yard coordinator :

phone: +48 532466566

or

E-mail: yard@josera.pl

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