

BOOKING TIME SLOT

ERBACHER the food family



Booking Web Page

The invite will be sent to previously the provided e-mail by the supplier.

As a result of this, mails will be sent from :

platbricksnoreply@bertelsmann.de

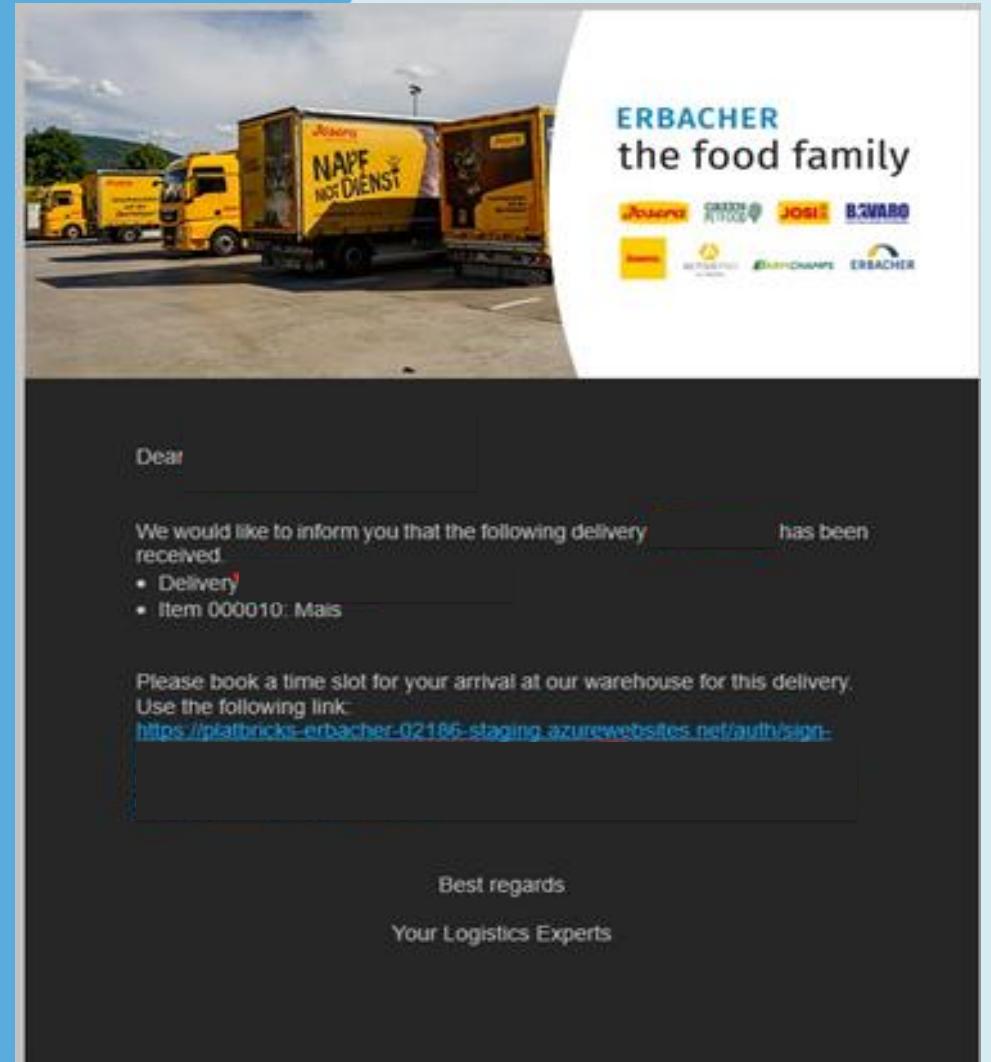
Two e-mails :

Booking Web Page

First e-mail:

Contains basic information about the delivery and a request to verify your email address.

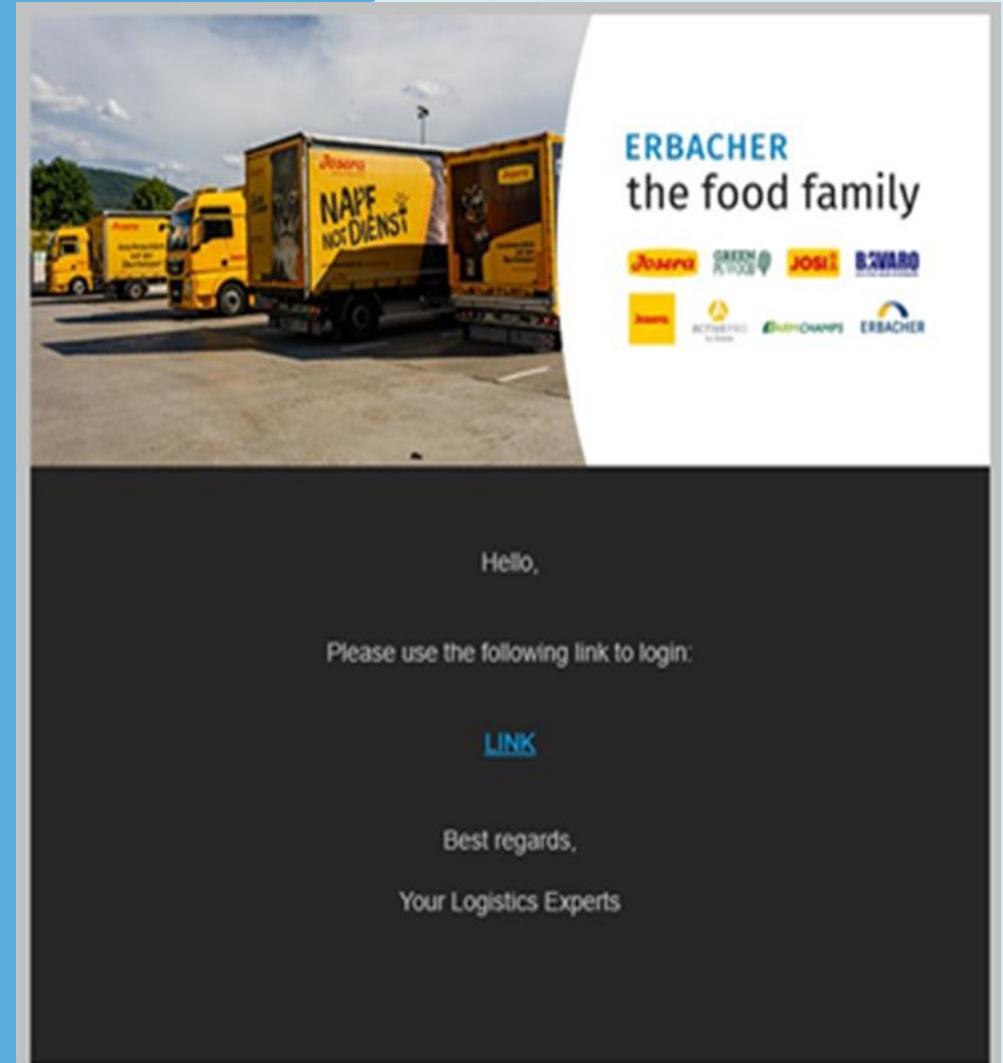
ERBACHER
the food family



Booking Web Page

Second e-mail:

with link to Booking System for 'Book time slot'



ERBACHER
the food family

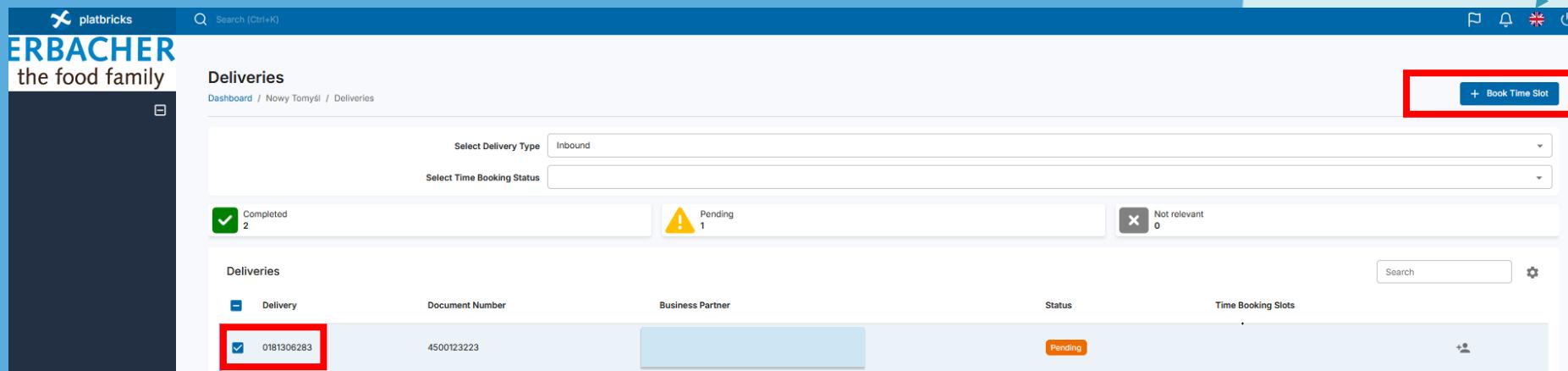
In case of problems

- Receiving emails
please check your SPAM box
- With opening the link
please check your organization's internal security policy regarding opening links

BOOKING TIME SLOT

- Select the number of the consignment for which you wish to Book Time Slot
- Click on the icon 'Book Time Slot'

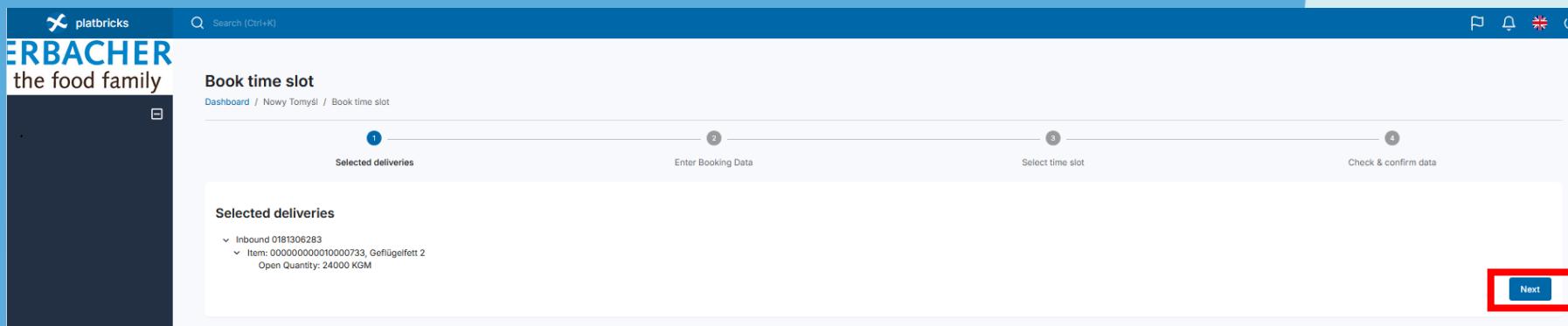
The operational language can be changed clicking the icon flag



The screenshot shows the ERBACHER platform's 'Deliveries' section. At the top, there are filters for 'Select Delivery Type' (Inbound) and 'Select Time Booking Status'. Below these are three status categories: 'Completed' (2), 'Pending' (1), and 'Not relevant' (0). The 'Completed' category is selected. In the main list, a delivery with the number '0181306283' is highlighted with a red box. At the top right of the page, there is a 'Book Time Slot' button, which is also highlighted with a red box and has a blue arrow pointing to it from the text above.

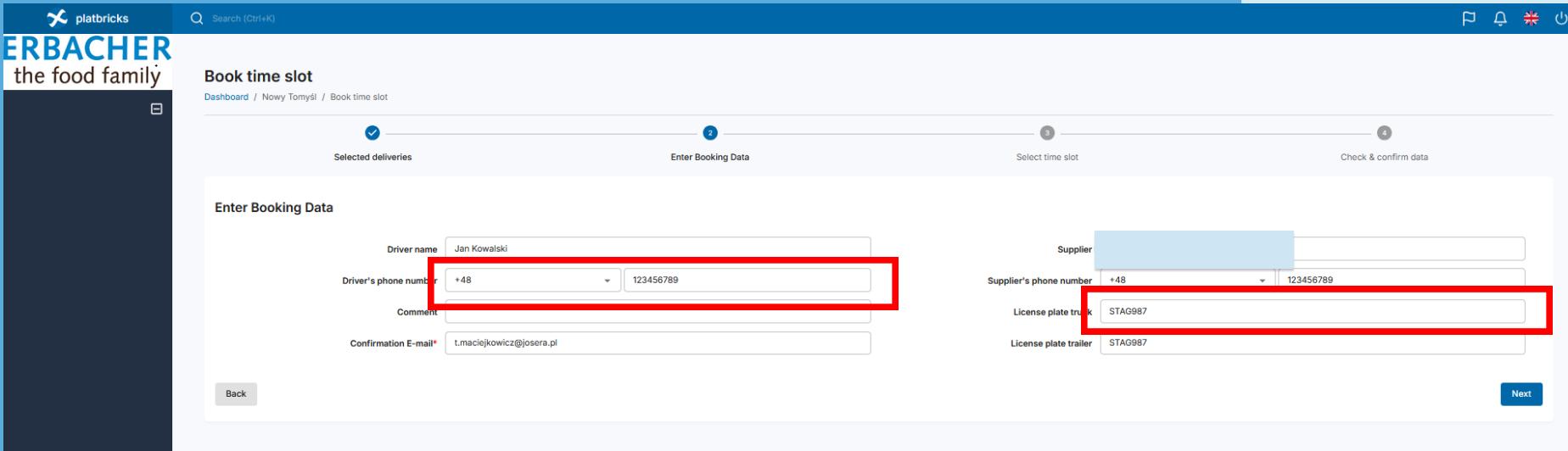
BOOKING TIME SLOT

- After checking the delivery number and delivery item, proceed by clicking on 'Next'



BOOKING TIME SLOT

The data entered at the stage of 'book time slot' e.g. the driver's telephone number must match the telephone number of the driver present on the day of delivery, as all messages for the driver on the Yard will be sent in form of SMS), also the truck license plate number should be up-to-date due to the process of identifying the vehicle at the entry and exit gate by means of the vehicle plate number. The driver will have an option to change above data during CHECK-IN process.



platbricks

Search (Ctrl+K)

ERBACHER
the food family

Book time slot

Selected deliveries

Enter Booking Data

Select time slot

Check & confirm data

Enter Booking Data

Driver name: Jan Kowalski

Driver's phone number: +48 123456789

Supplier

Supplier's phone number: +48 123456789

License plate truck: STAG987

License plate trailer: STAG987

Back

Next

BOOKING TIME SLOT

The telephone number must contain only digits, without spaces or other characters.

123 456 789



123-456-789



123456789



platbricks

Search (Ctrl+F)

ERBACHER
the food family

Book time slot

Selected deliveries

Enter Booking Data

Select time slot

Check & confirm data

Enter Booking Data

Driver name: Jan Kowalski

Driver's phone number: +48 123456789

Comment:

Confirmation E-mail*: t.maciejkowicz@joserapl

Supplier:

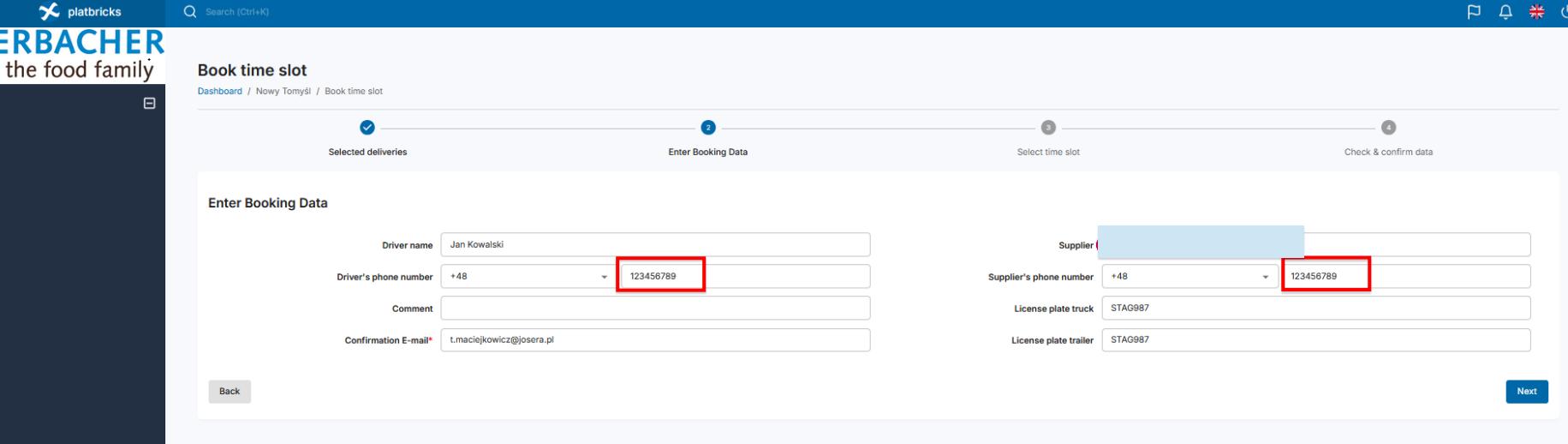
Supplier's phone number: +48 123456789

License plate truck: STAG987

License plate trailer: STAG987

Back

Next



BOOKING TIME SLOT

The truck license plate number must contain only letters and numbers, without spaces or other characters.

STAG 987



STAG-987



STAG987



platbricks

Search (Ctrl+K)

ERBACHER
the food family

Book time slot

Selected deliveries

Enter Booking Data

Select time slot

Check & confirm data

Dashboard / Nowy Tomyśl / Book time slot

Enter Booking Data

Driver name: Jan Kowalski

Driver's phone number: +48 123456789

Comment:

Confirmation E-mail*: t.maciejkowicz@josera.pl

Supplier:

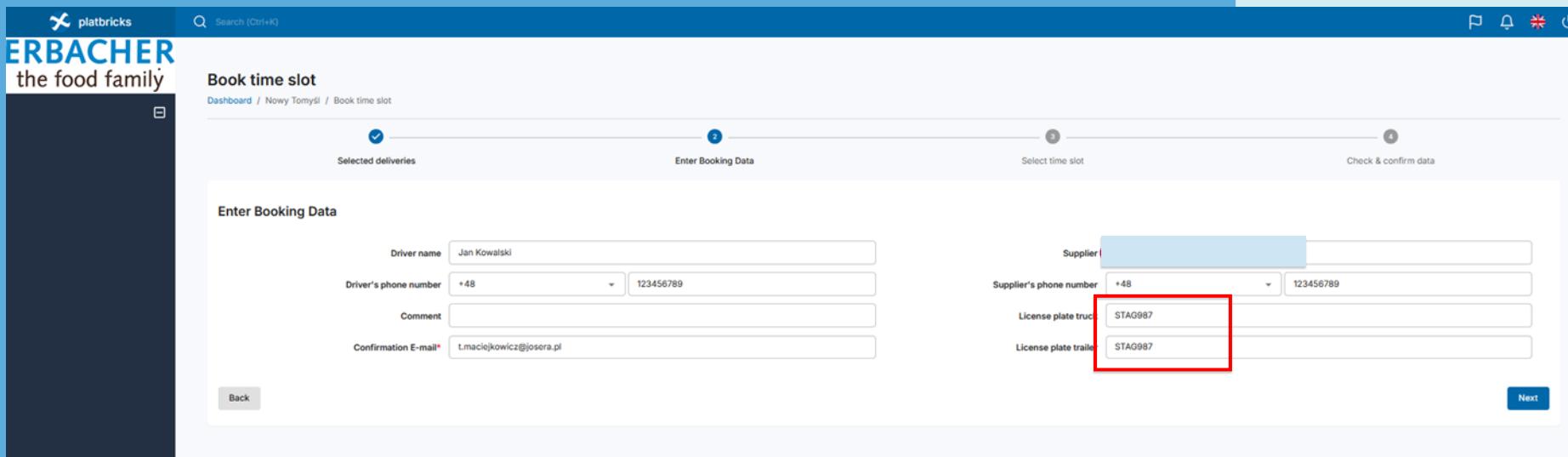
Supplier's phone number: +48 123456789

License plate truck: STAG987

License plate trailer: STAG987

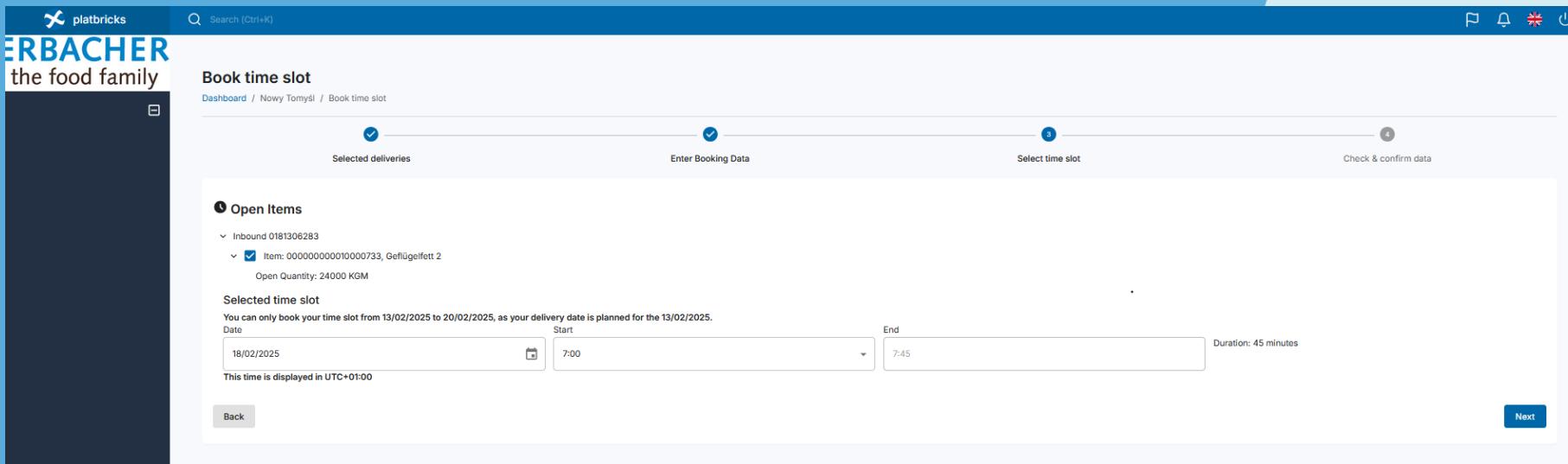
Next

Back



BOOKING TIME SLOT

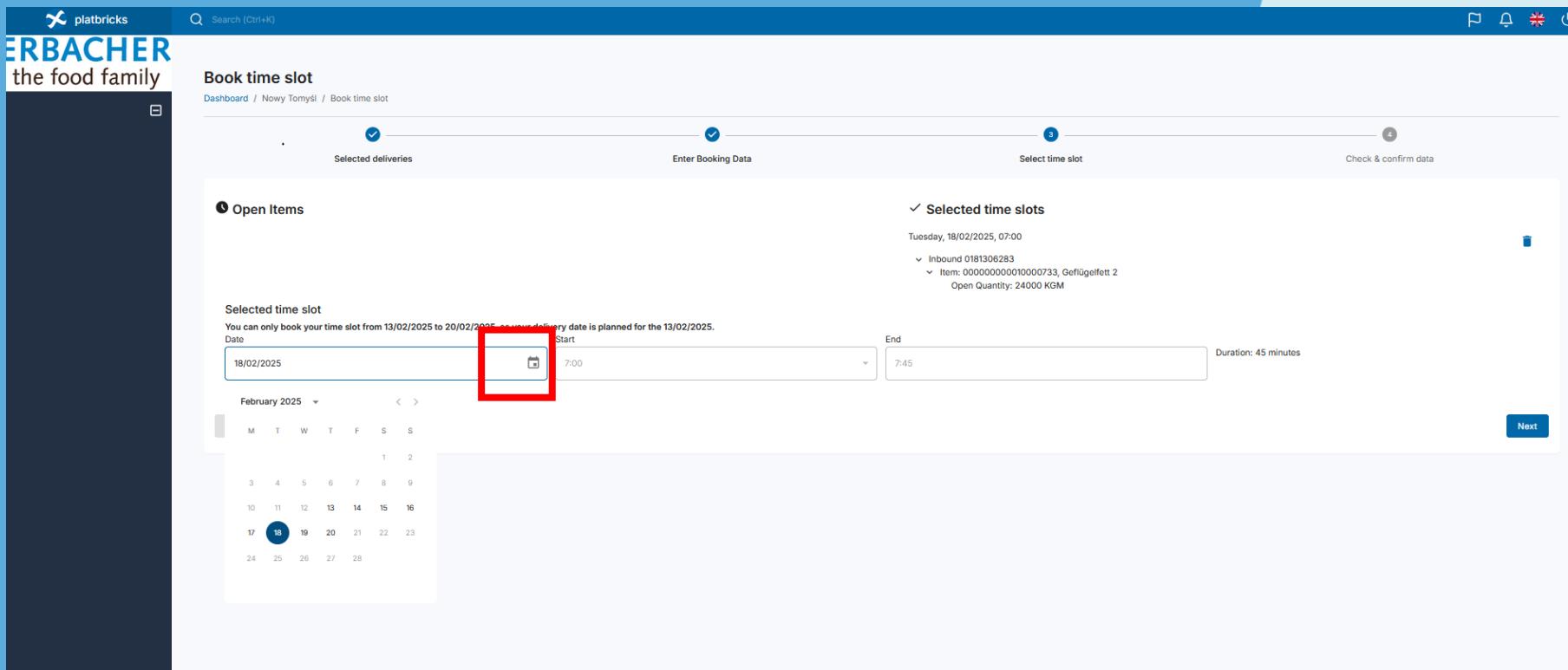
- Select date and time of delivery



The screenshot shows a web-based booking interface for ERBACHER. The top navigation bar includes the platbricks logo, a search bar, and various system icons. The main title is "Book time slot". Below it, a breadcrumb navigation shows "Dashboard / Nowy Tomyśl / Book time slot". The interface is divided into four main steps: "Selected deliveries", "Enter Booking Data", "Select time slot", and "Check & confirm data". The "Selected deliveries" step is currently active, indicated by a checkmark icon. It displays a list of open items under the heading "Open items". The first item is "Inbound 0181306283", and the second item, "Item: 00000000010000733, Geflügefett 2", is selected, indicated by a checked checkbox. The quantity is listed as "Open Quantity: 24000 KGM". Below this, the "Selected time slot" section is shown. It specifies the booking date as "18/02/2025", the start time as "7:00", and the end time as "7:45". The duration is noted as "Duration: 45 minutes". A note at the bottom states: "You can only book your time slot from 13/02/2025 to 20/02/2025, as your delivery date is planned for the 13/02/2025." Navigation buttons "Back" and "Next" are at the bottom of the step.

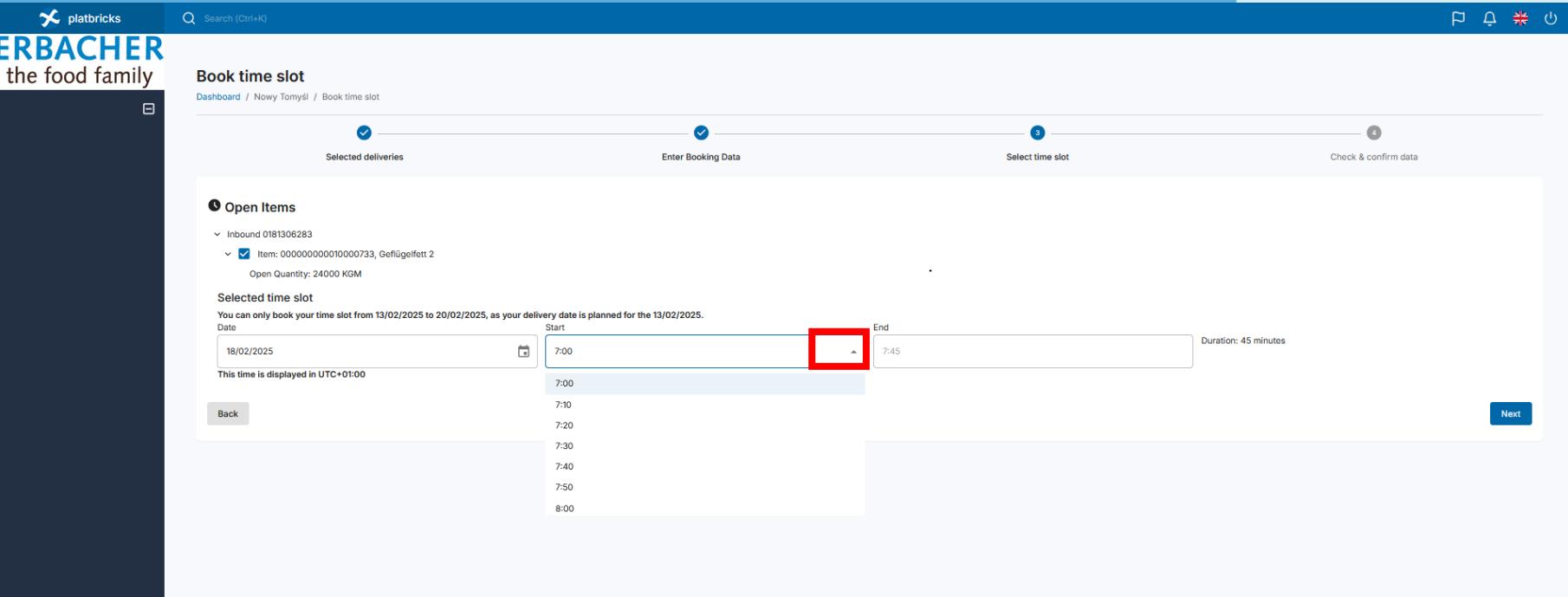
BOOKING TIME SLOT

- First select the date by clicking on the calendar icon



BOOKING TIME SLOT

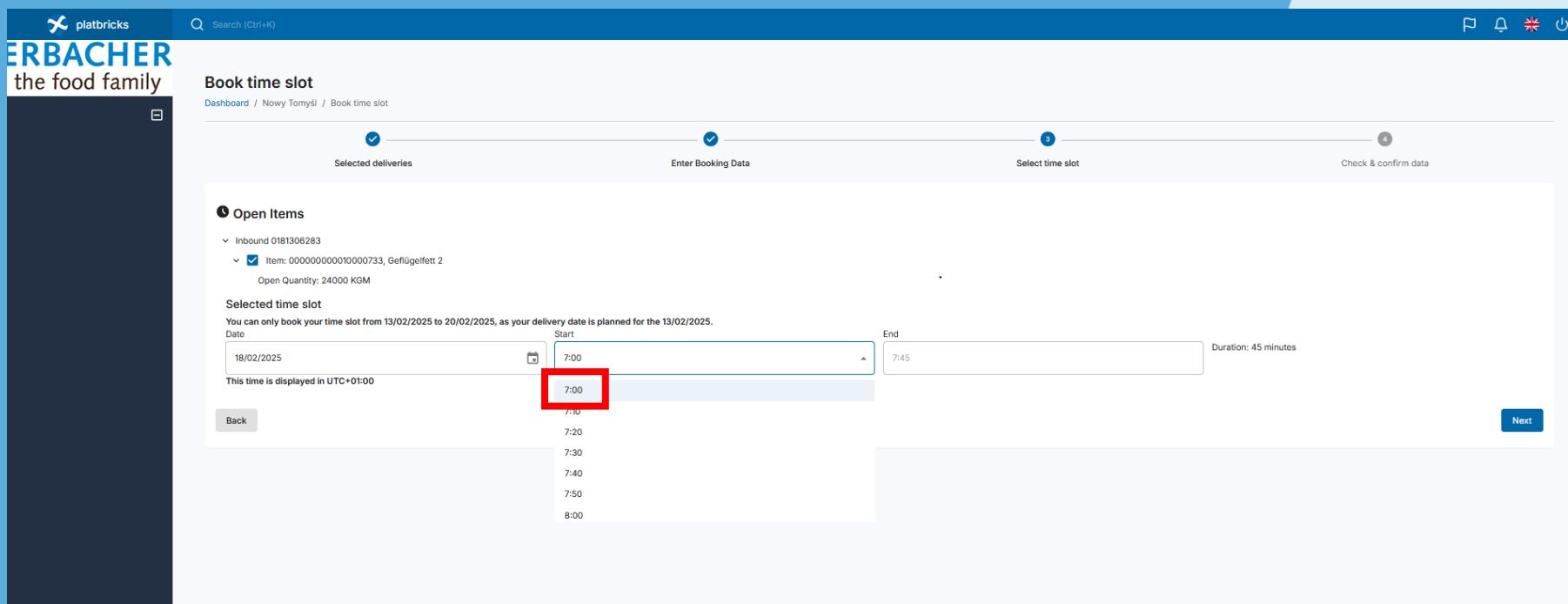
- After selecting the date, choose the time by clicking on the icon with the drop-down list of time periods



The screenshot shows the 'Book time slot' interface for ERBACHER. The top navigation bar includes the platbricks logo, a search bar, and various icons. The main title is 'Book time slot' with sub-links: 'Selected deliveries', 'Enter Booking Data', 'Select time slot' (which is the current step), and 'Check & confirm data'. The 'Selected deliveries' section shows an open item: 'Inbound 0181306283' with a checked checkbox for 'Item: 00000000010000733, Gefügefleifett 2' and an open quantity of '24000 KGM'. The 'Selected time slot' section displays a date of '18/02/2025' and a time range from '7:00' to '7:45', with a duration of '45 minutes'. A red box highlights the '7:45' time slot in the dropdown list. Below the time slot, a list of times from 7:00 to 8:00 is shown. At the bottom are 'Back' and 'Next' buttons.

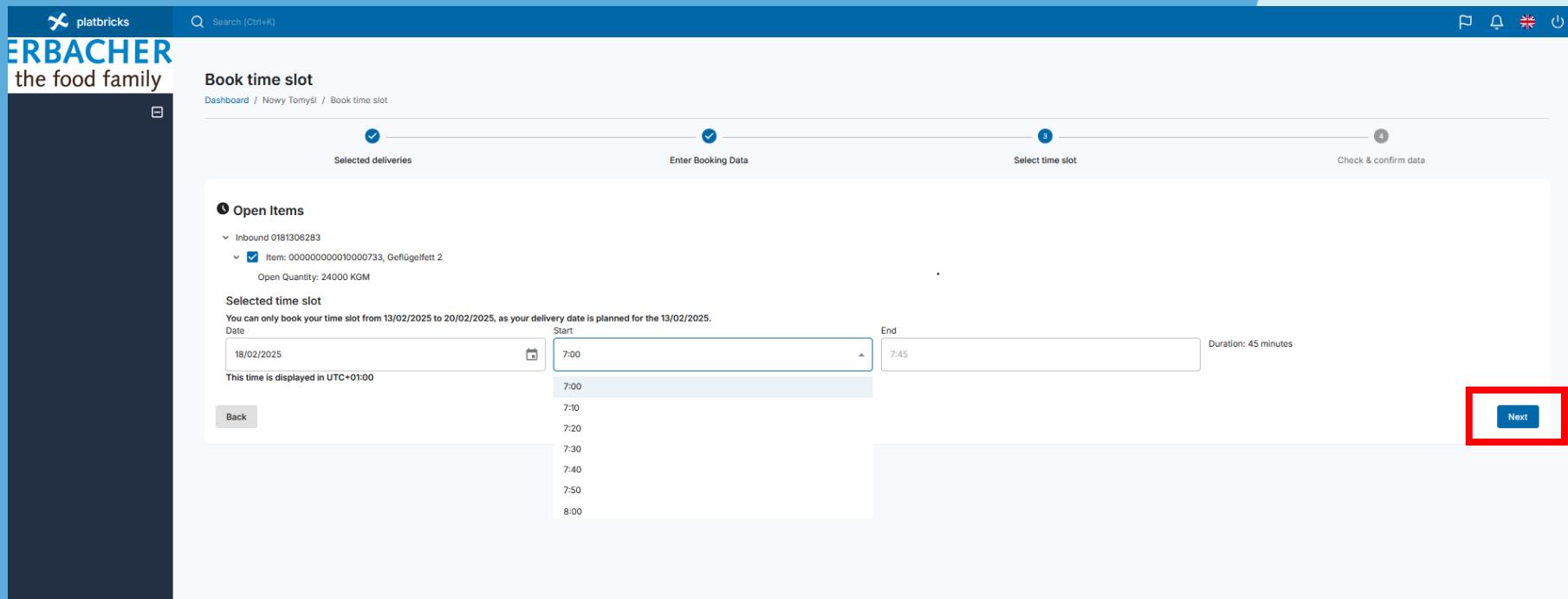
BOOKING TIME SLOT

- Click on the selected time



BOOKING TIME SLOT

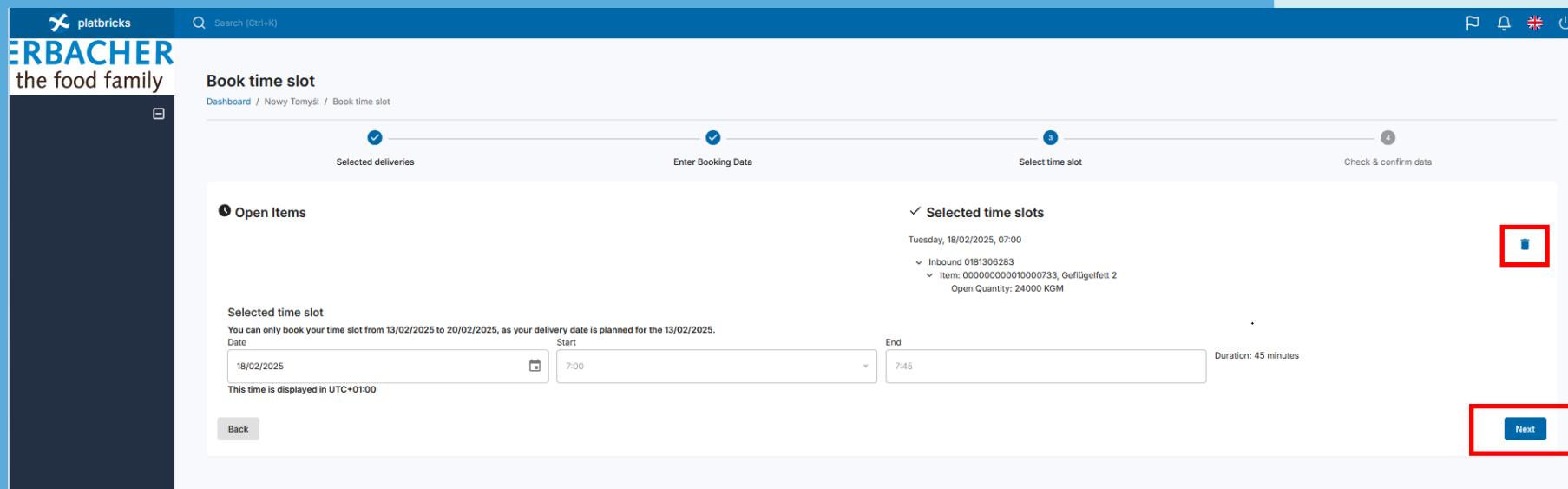
- After selecting the date and time, click on the 'Next' icon



BOOKING TIME SLOT

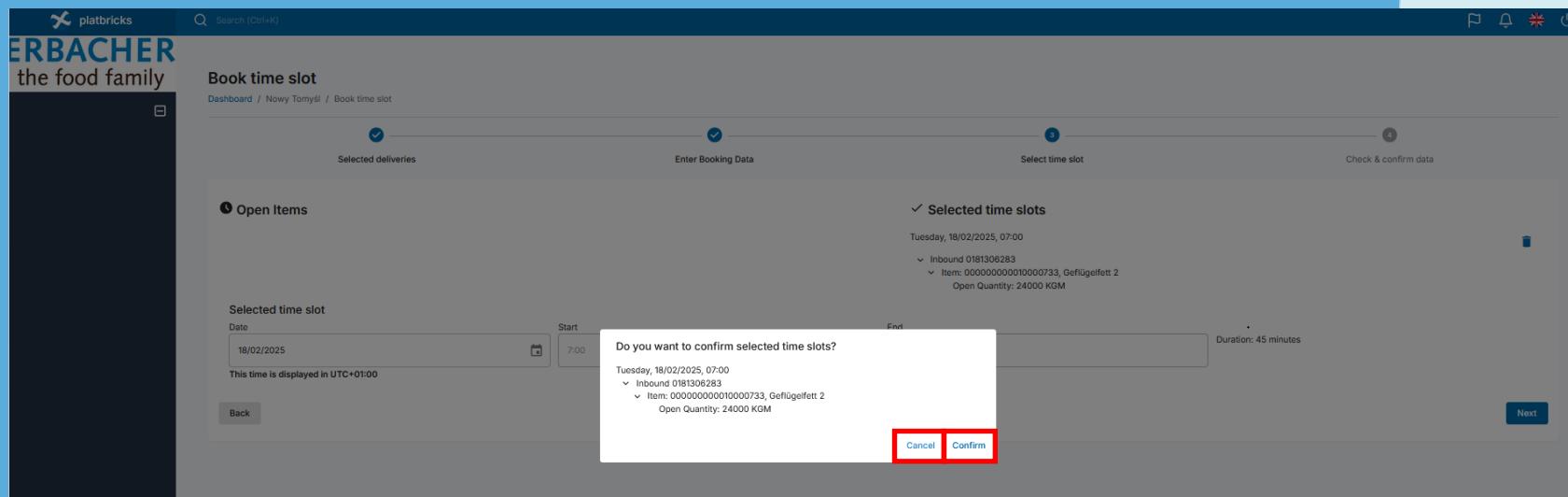
The screen will display information about the selected time period.

- Confirm again by clicking on the 'Next' icon.
- or, if the booking is incorrect by clicking on the 'Bin' symbol, delete the booking and select the date and time again, confirming with the 'Next' icon



BOOKING TIME SLOT

- After clicking on the 'Next' icon, a dialog box will appear with the final confirmation of the booking - clicking on the 'Confirm' icon will take you to the next window
- Clicking on the 'Cancel' icon returns you to the previous selection screen



BOOKING TIME SLOT

- Please check all the data entered in the previous steps and can then validate the booking in the system by clicking on the 'Next' icon
- or return to previous windows by clicking on the 'Back' icon to make corrections

platbricks

Search (Ctrl+K)

ERBACHER
the food family

Book time slot

Selected deliveries

Enter Booking Data

Select time slot

Check & confirm data

Reserved Time Slots

Driver name: Jan Kowalski

Driver's phone number: +48123456789

Comment:

Confirmation E-mail: t.maciejkowicz@josera.pl

Supplier:

Supplier's phone number: +48123456789

License plate truck: STAG987

License plate trailer: STAG987

Reserved Time Slots

Tuesday, 18/02/2025, 07:00

Inbound 0181306283

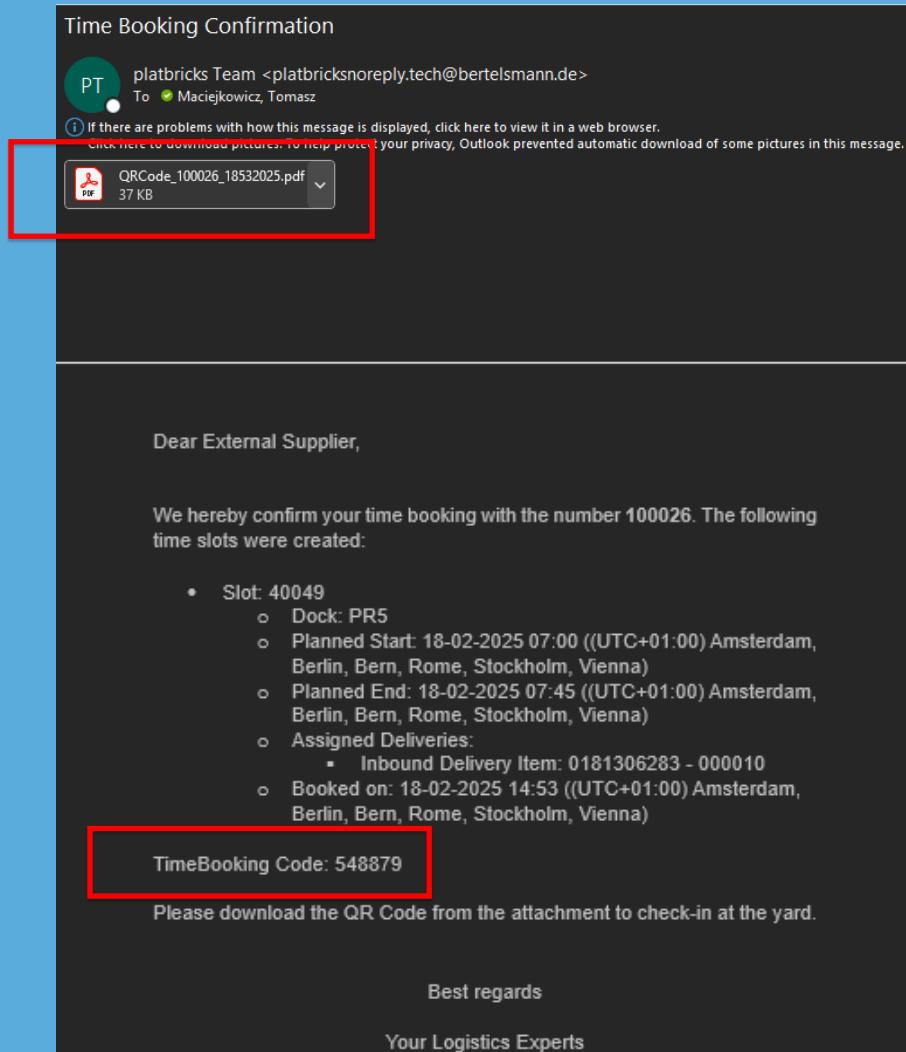
Item: 000000000010000733, Geflügefett 2

Weight: 24000 KGM

Back

Next

BOOKING MANAGEMENT



The booking has been saved in the system and the system sends a confirmation to the e-mail address provided in the booking.

In Attached to the email You can find a .pdf file with the QR code and the TimeBooking Code/Reference code needed to CHECK-IN the driver point 8A or 8B (Road map on the next slides)

BOOKING MANAGEMENT

We hereby confirm your time booking with the number **100026**. The following time slots were created:

- Slot: 40049
 - Dock: PR5
 - Planned Start: 18-02-2025 07:00 ((UTC+01:00)
Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna)
 - Planned End: 18-02-2025 07:45 ((UTC+01:00)
Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna)
 - Assigned Deliveries:
 - Inbound Delivery Item: 0181306283 - 000010

TimeBooking Code: 548879



The .pdf file contains : the QR code and the „TimeBooking Code/Reference Code” needed to identify the driver at CHECK-IN point 8A or 8B. Road map on the next slides.

It will be restricted to enter the site without a QR code or reference code, so please provide the QR code and reference number directly to the driver (electronic form as in the pdf attachment or print from the .pdf file).

The reference code ‘TimeBooking Code’ can also be used interchangeably .

BOOKING MANAGEMENT

The data entered at the BOOKING stage, e.g. the driver's telephone number, truck plate number can be modified by driver at CHECK-IN process (point 8A or 8B)

Road map on the next slide.

All movements instructions related to the driver's on Yard will be sent to the driver via SMS.

Providing an invalid mobile phone number by the driver during the CHECK-IN process will make movements on Yard bit difficult.

Providing and incorrect truck license plate during CHECK-IN process by the driver will slow down a bit whole YARD movements .



Oznaczenia kluczowe

Key marks

○ Bramki dostępu.
Access gateway.

● Bramy wjazdowe.
Entrance gate.

Plant AGRAR

1 Budynek biurowy.
Office building.

2 Hala magazynowa.
Warehouse.

3 Hala produkcyjna.
Production hall.

Plant Petfood

4 Budynek biurowy.
Office building.

5 Hala przyjęć surowca.
Income hall.

6 Hala magazynowa.
Warehouse.

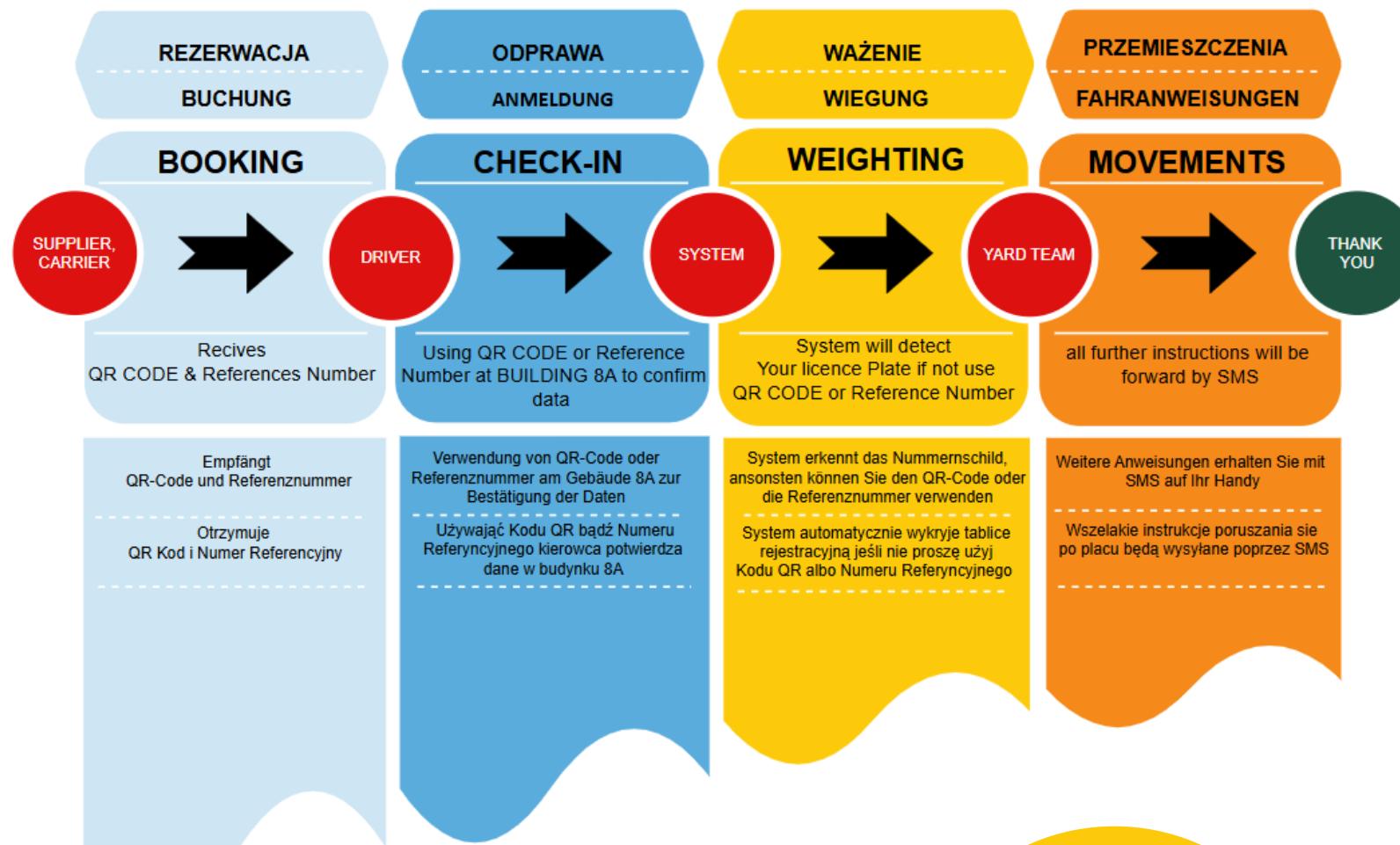
7 Hala logistyczna.
Logistics center.

8 Budynek socjalny dla kierowców samochodów ciężarowych.
Social building for truck drivers.

9 Parking dla samochodów osobowych.
Parking for cars.

10 Stanowisko poboru próbek.
Sample taking station.

PROCESS FLOWCHART



If you have any questions, please
contact us directly

Yard Coordinator :

Phone Number: +48 532466566

or

E-mail: yard@josera.pl



ERBACHER the food family



ERBACHER the food family

CHECK-IN

ERBACHER the food family



Time Booking Confirmation

Supplier/Carrier receive an e-mail with confirmation of Booking. In attachment should be a pdf file.

As a result of this, that file should be printed or shared to the Driver.

Time Booking Confirmation

The most important data for Driver should
be
TimeBooking Reference Code
&
QR Code

ERBACHER
the food family

We hereby confirm your time booking with the number **100026**. The following time slots were created:

- Slot: 40049
 - Dock: PR5
 - Planned Start: 18-02-2025 07:00 ((UTC+01:00)
Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna)
 - Planned End: 18-02-2025 07:45 ((UTC+01:00)
Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna)
 - Assigned Deliveries:
 - Inbound Delivery Item: 0181306283 - 000010

TimeBooking Code: 548879

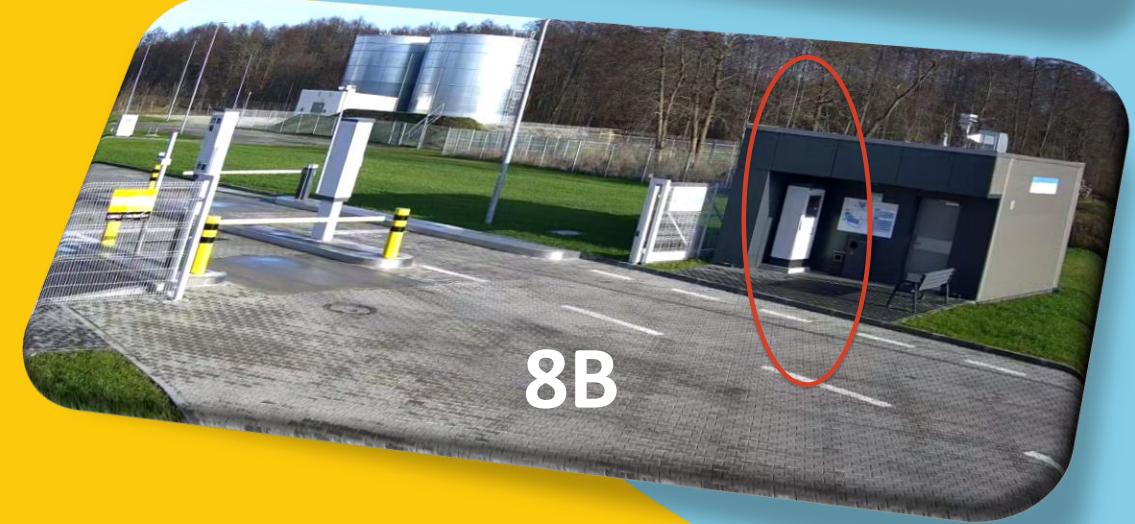


CHECK-IN

BULDINGS 8A or 8B:

In these buildings are Terminals (PC) where The Driver should complete CHECK-IN:

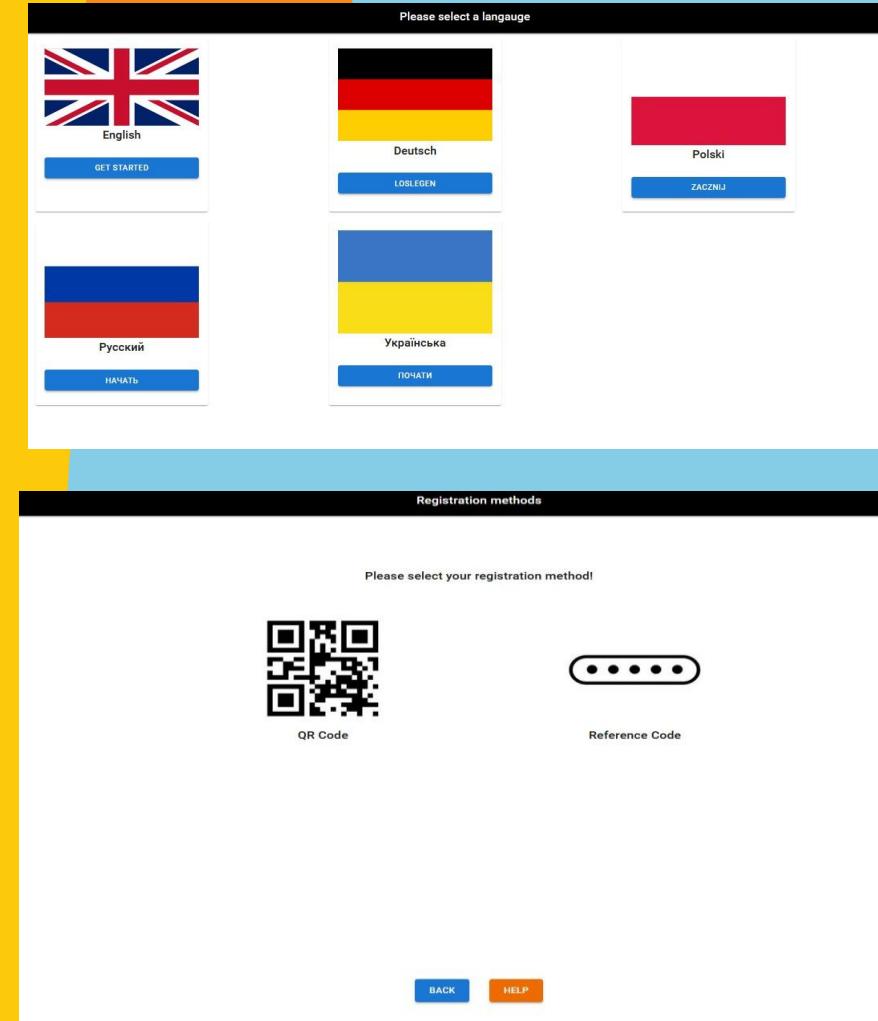
- Verify & Confirm Data (from Booking Process)
- Fill the Cleaning Document
- Confirm the Safety Document



CHECK-IN

The PC is equipped with a touch screen so each processes can be done by touching the screen.

The First thing driver should select language of CHECK-IN and then after it select the method of Identify Booked Delivery.



ERBACHER
the food family

ERBACHER the food family

CHECK-IN:

Verify & Confirmation Data

Next System will provide data to screen to verify data from BOOKING stage.

If everything is correct the Driver presses just button CONFIRM if not then CHANGE.

Important thing is to fill phone number and license plate number without spaces like in sample beside.

Please verify/complete your data!

First Name	Driver
Email	abc@abc.pl
Phone Number	+48663661940
Number Plate	PNT123432
License Plate Trailer	
Supplier	YX
Comment	

CONFIRM **CHANGE** **BACK** **CANCEL**

By clicking "Confirm", you consent to the storage of your personal data in our system. Your data will not be shared with third parties.

Reserved Time Slots
Delivery TEST2
Item: 000000000010000004, Mais

Please verify/complete your data!

Driver Name *	Driver
Email *	
Phone Number *	+48123456789
Number Plate *	PNT123432
Supplier *	YX
Comment	

CONFIRM **CANCEL**

Reserved Time Slots
Delivery TEST2
Item: 000000000010000004, Mais

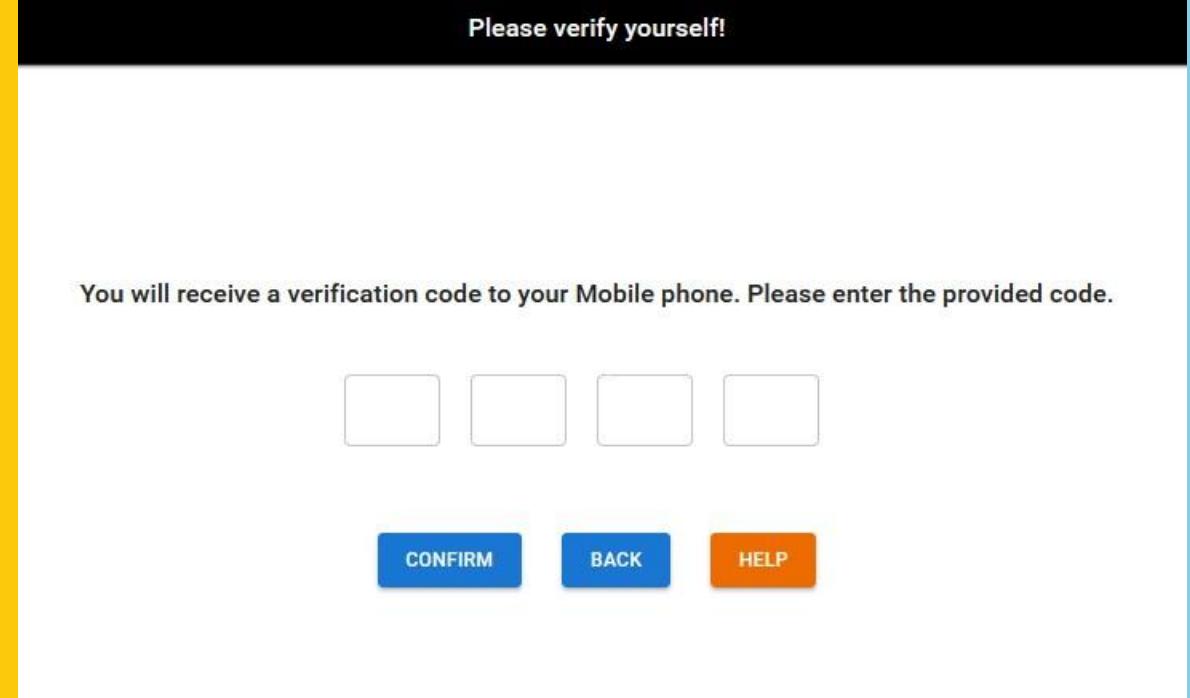
Phone Number
+48663661940

1	2	3	4	5	6	7	8	9	0	-	=	backspace
tab	q	w	e	r	t	y	u	i	o	p	[]	\
caps lock	a	s	d	f	g	h	j	k	l	:	.	enter
shift	z	x	c	v	b	n	m	,	,	/	shift	
com	@											close

CHECK-IN:

Verify & Confirmation Data

**The Verification can be Confirmed entering
code sent to mobile phone by SMS**



Please verify yourself!

You will receive a verification code to your Mobile phone. Please enter the provided code.

CONFIRM BACK HELP

CHECK-IN: Filling Cleaning Document

All fields are mandatory:

-Materials descriptions

-IDTF Number of materials

-Cleaning method for each from legend

Important:

Supplier/Carrier should provide the correct IDTF numbers to the Driver.

IDTF data and cleaning process

Please fulfill your data and cleaning process form last freights.



Third Last Freight Second Last Freight Last Freight

Third last freight - material description * Second last freight - material description * Last freight - material description *

IDTF Material * Cleaning metho... IDTF Material * Cleaning metho... IDTF Material * Cleaning metho...

Cleaning legend

A = Dry cleaning B = Wet cleaning with water
C = Wet cleaning with water and cleaning agent D = Wet cleaning with water, with cleaning agent and disinfection

Signature

CONFIRM BACK HELP

IDTF data and cleaning process

Please fulfill your data and cleaning process form last freights.



Third Last Freight Second Last Freight Last Freight

Third last freight - material description * Second last freight - material description * Last freight - material description *

Meis Meis Meis

IDTF Material * Cleaning method * IDTF Material * Cleaning method * IDTF Material * Cleaning method *

40341 A 40341 A 40341 A

Cleaning legend

A = Dry cleaning B = Wet cleaning with water
C = Wet cleaning with water and cleaning agent D = Wet cleaning with water, with cleaning agent and disinfection

Signature

CONFIRM BACK HELP

CHECK-IN:

Confirmation Safety Instruction

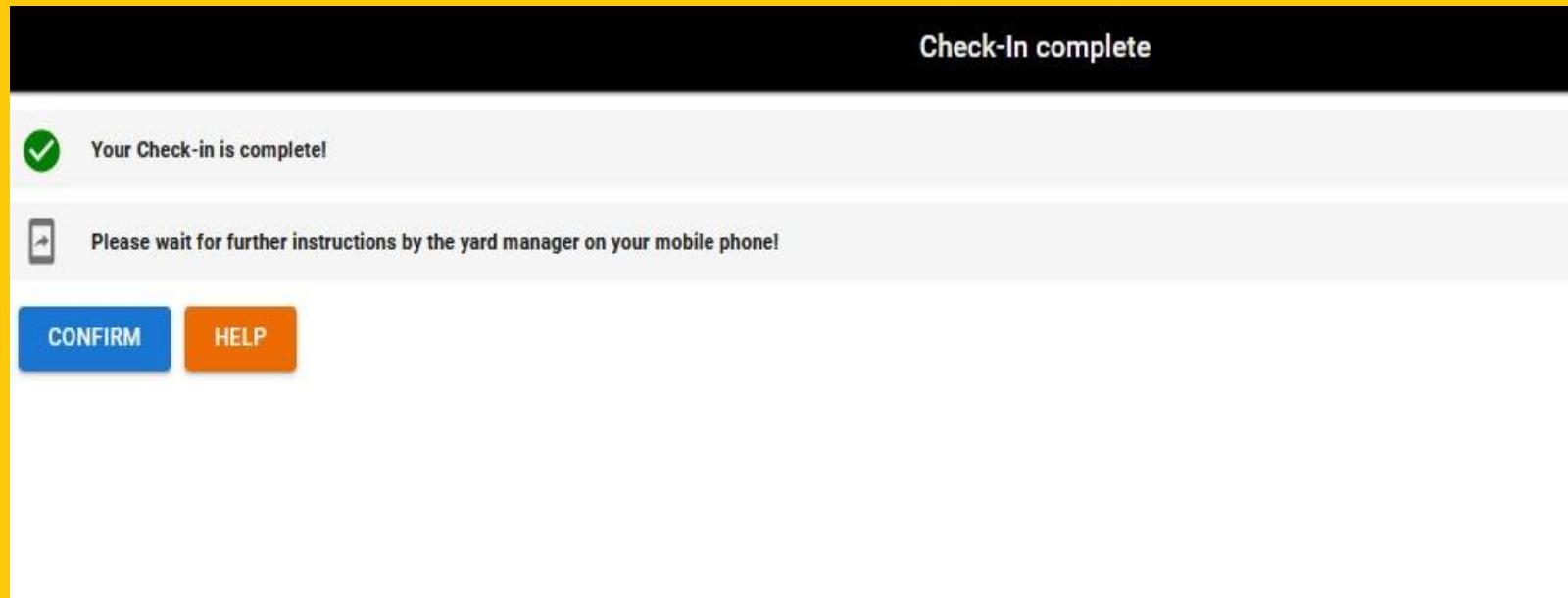
Checkbox Read and Confirm must be marked

Also
Signature should be made

Safety Instruction	
<p>1. Always wear appropriate safety gear, such as helmets, gloves, and safety goggles, when working. 2. Ensure that all machinery and equipment are properly maintained and in good working condition before use. 3. Familiarize yourself with emergency procedures and the location of emergency exits and first aid kits. 4. Follow all safety protocols and guidelines provided by your supervisor or employer. 5. Do not operate machinery or equipment if you are not trained or authorized to do so. 6. Keep work areas clean and organized to prevent accidents and injuries. 7. Report any safety hazards or concerns to your supervisor immediately. 8. Take regular breaks to prevent fatigue and maintain focus while working. 9. Never attempt to bypass safety mechanisms or guards on machinery or equipment. 10. Always follow proper lifting techniques to avoid strains and injuries.</p> <p><input checked="" type="checkbox"/> Read and confirm safety instruction</p> <p>CONFIRM BACK HELP</p>	<p>Signature</p> 

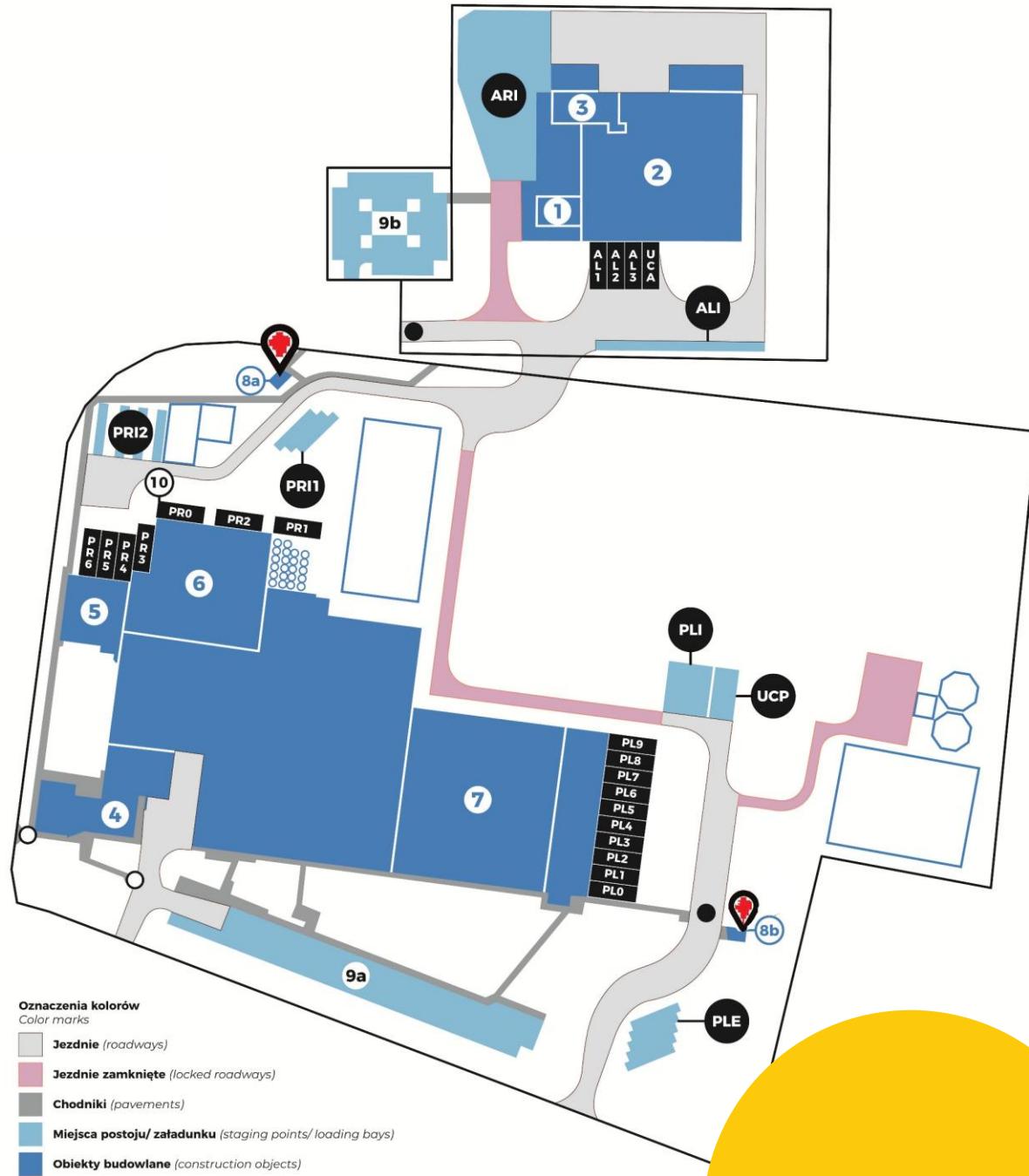
CHECK-IN:

Check-in is now complete.



**The driver should Confirm & wait for
further instructions, which will be sent via
SMS.**

Like “Please Drive to...”



Oznaczenia kluczowe

Key marks

○ Bramki dostępu. *Access gateway.*

● **Bramy wjazdowe.**
Entrance gate.

Plant AGRAR

1 Budynek biurowy. *Office building.*

2 Hala magazynowa. Warehouse.

3 Hala produkcyjna. *Production hall.*

Plant Petfood

4 Budynek biurowy. *Office building.*

5 Hala przyjęć surowca.
Income hall.

6 Hala magazynowa.
Warehouse.

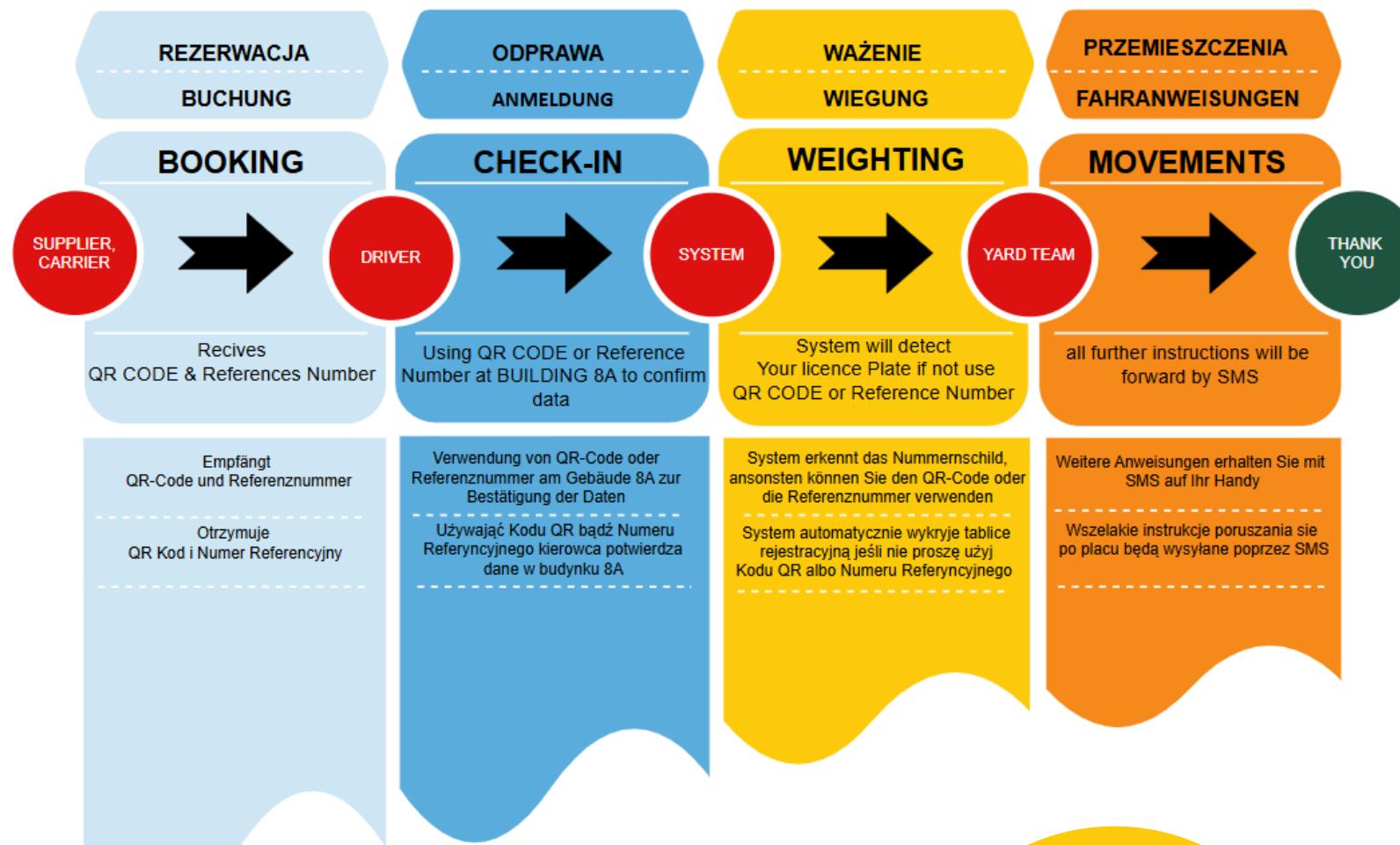
7 Hala logistyczna. *Logistics center.*

8 Budynek socjalny dla kierowców samochodów ciężarowych. *Social building for truck drivers.*

9 Parking dla samochodów osobowych. *Parking for cars.*

10 Stanowisko poboru próbek.
Sample taking station.

PROCESS FLOWCHART

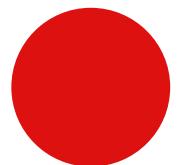


If you have any questions, please
contact us directly



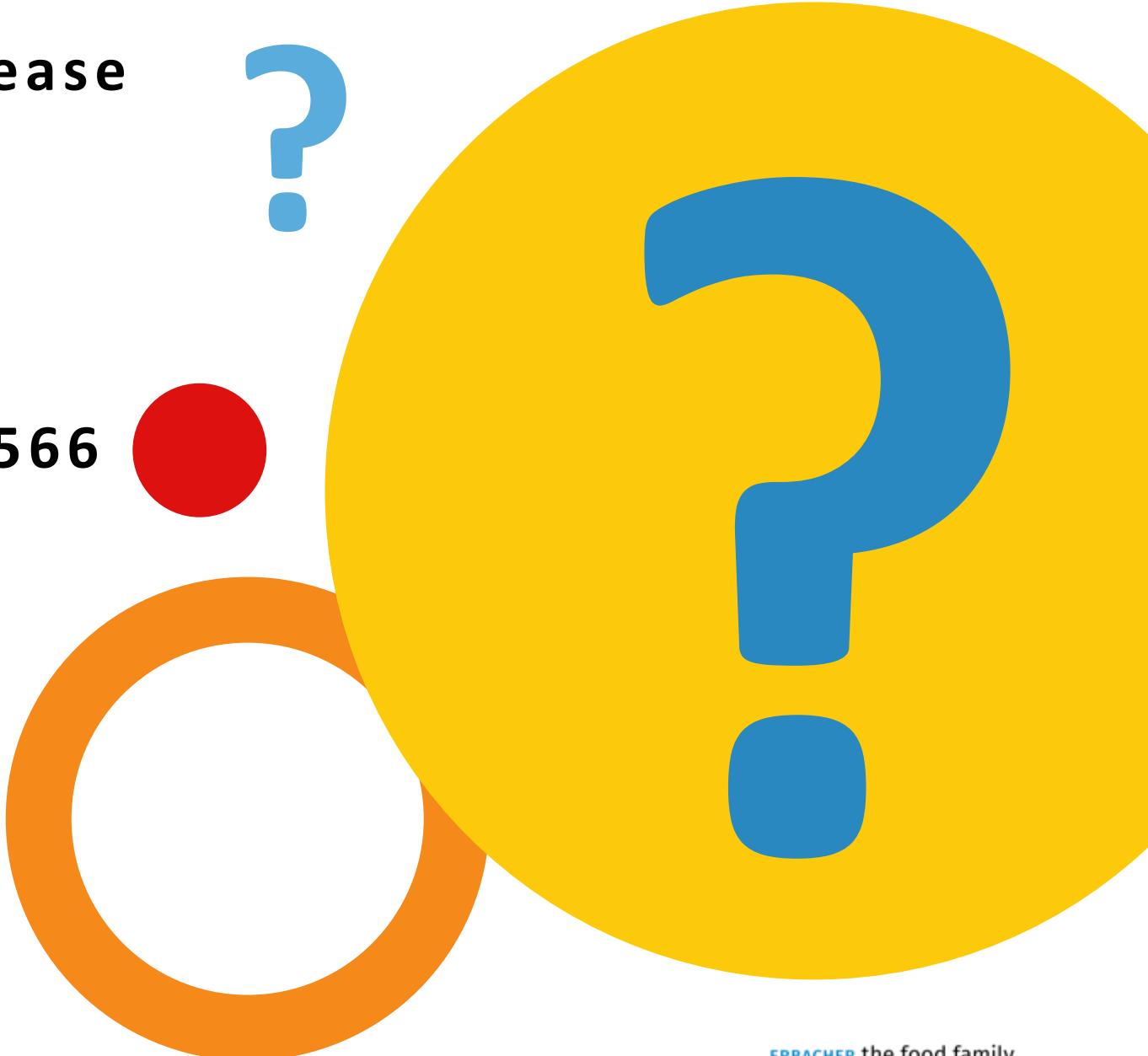
Yard Coordinator :

Phone Number: +48 532466566



or

E-mail: yard@josera.pl



ERBACHER the food family



ERBACHER the food family